

# **Wheatley Hill Parish Council**

**Clerk to the Parish Council  
Joanne Thompson  
12 Western Park  
Hawthorn  
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Co Durham  
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Tel: 01915279027**

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**You are hereby summoned to attend the ANNUAL MEETING  
of the WHEATLEY HILL PARISH COUNCIL to be held in WHEATLEY HOUSE,  
WHEATLEY HILL on MONDAY 12 MAY 2025 immediately following the  
conclusion of the Annual Assembly of Electors which is scheduled to commence at 6pm**

**J Thompson**

**Clerk to the Council**

## **AGENDA**

- 1 To elect a Chair for the ensuing year**
- 2 To appoint a Vice-Chair for the ensuing year**
- 3 Apologies for Absence**
- 4 Declarations of Interest**
- 5 To appoint an Internal Auditor**
- 6 Appointments to Sub Committees**

**To appoint Members to serve on the following Sub Committees:-**

- Cemetery Sub Committee**
- Allotment Sub Committee**
- Personnel Sub Committee**

- 7 Representatives on Outside Bodies**

**Members are asked to review and appoint representatives to serve on the following external bodies:-**

- Citizens Advice County Durham
- Durham Rural Community Council
- East Durham Association of Town and Parish Councils
- East Durham South Local Network
- Smaller Councils Forum – CDALC
- Wheatley Hill Primary School

**8 Date and Time of Ordinary Meetings of the Wheatley Hill Parish Council**

To consider RESOLVING that meetings of the Wheatley Hill Parish Council be held on the second Monday of each month at 6pm except for August where no Council meeting will be held due to recess.

Meeting dates are subject to change with the consent of the Chair.

**9 The Minutes of the Last Meeting held on 14 April 2025 are attached**

**10 Public Questions**

**11 Police Matters**

**12 County Councillors Report**

**13 Correspondence**

**14 Planning Matters**

**15 Clerks Report**

**16 Member Issues**

**17 Payments**

**18 Risk Management**

**TO: ALL MEMBERS OF WHEATLEY HILL PARISH COUNCIL**